

# Emergencies.

Enter the names of guests in **Guest Register (black with red trim)** upon arrival. In the event of an emergency, take the register so occupants can be accounted for.

- Problems with gas, electricity water? Call the resort Duty Manager 0407 562 020
- All other emergency contacts are in the Mt Baw Baw Alpine Resort Emergency Contacts listed on a separate sheet the Guest Compendium.

## **The Lodge.**

- Be familiar with the exits at each level.
- See Fire Orders Plan below and on notice board for location of fire equipment - Fire hose reel at the middle level by the front doors, extinguishers are placed at middle and lower level, fire blankets at kitchen etc.
- Exits on middle and upper level have quick release latches.
- Smoke detectors and emergency lighting are fitted.

## **Bush Fire.**

- Tune in to ABC radio AM774, FM100.6
- Clear bark and leaves within 19m of lodge.
- Fill water containers.
- Dress up in wool or cotton to protect exposed skin from radiant heat.
- Keep in contact with Resort Management
- Follow directions from resort staff.
- Resort is evacuated on catastrophic code red days.

## **Building Fire.**

- **Follow fire orders.**
- Leave the building quickly and safely by the roadside exits, take Guest Registry.
- If this is not possible use the downstairs exit or ladders at northern end to leave the building.
- Raise the alarm.
- Meet on the road at the front of the lodge, account for everyone and make your way to a safe distance from the lodge.

**Only attempt to fight the fire if your safety is protected.**

# Fire Orders—ANARE Ski Club

35 Currawong Road Baw Baw Village 3833

## RAISE THE ALARM

- Automatic smoke detectors are installed at each level
- Alarm will operate on detection of smoke
- NOTE: the alarm does not notify the fire brigade.

## EVACUATE ALL OCCUPANTS

- When Alarm Sounds, assess the situation, evacuate building through Fire Exits.
- Lodge leader take the Guest Register—lists occupants and emergency numbers.
- Fire exits are to the street from sleeping and living area and to the rear for the basement.
- Know where the fire exit locations are.
- Assemble at the roadside at front of the Lodge. Lodge leader check that all occupants are accounted for.

## NOTIFY THE FIRE BRIGADE

- Ring 000
- Ring resort emergency number - 0407 562 020

## IF SAFE TO DO SO, CONTROL THE FIRE

- Fire fighting Equipment located within the building
- Do not place your life at risk and maintain a line of retreat at all times.

